

November 2023

Doctor of Philosophy
Doctor of Education

**Adult
Learning and
Leadership**

Doctor of Philosophy or Doctor of Education in Adult Learning and Leadership

Kansas State University
College of Education

MISSION STATEMENT

The College of Education is dedicated to preparing educators to be knowledgeable, ethical, caring decision makers for a diverse and changing world through excellence in the:

- delivery of exemplary instruction to students at the undergraduate and graduate levels;
- production, interpretation, and dissemination of sound and useful research and scholarship;
- leadership, collaboration, and service within the profession; and
- promotion, understanding, and celebration of diversity.

PROGRAM DELIVERY FORMATS

The distance-accessible doctoral programs can be completed at a distance if the following face to face residential requirement is met. The application review committee will review the applicant's physical distance from the course location when determining qualification. All distance doctoral students must attend two residential 3 credit hour courses prior to completing their course work. The residential courses can be in a week long or a multiple weekend format.

RESIDENCY REQUIREMENT

To help develop professional relationship and networks with faculty members and other students at K-State and other universities, students admitted to our doctoral program are required to meet the following residency requirements throughout their study:

- Successfully complete two summer doctoral 900 level courses for 3 credit hours. These courses will meet face-to-face on weekends or for one week and include pre and post online course work.

As a part of the program, students are required to present at a professional conference that is approved by the major professor and attended by at least one member of their doctoral committee.

ADMISSION REQUIREMENTS

Admission to graduate study is granted by the Dean of the Graduate School upon the recommendation of the faculty in the graduate program. Applicants seeking admission to either the PhD or EdD program in adult learning and leadership must submit the information noted below. Before starting the online application, gather all information and documents for all of the following admission

requirements so that they can be entered into the application. *All materials must be received by application deadline.*

Additional information about the Adult Learning and Leadership doctoral program in on the following website: <https://coe.k-state.edu/adulted/doctoral/index.html>

A. A Completed Online Graduate School Application.

Go to the Kansas State University Graduate School home page <http://www.k-state.edu/grad/> and click on “Start Your Application Now.” Follow the prompts for completing the application process.

Application Deadlines.

U.S. Citizens and Permanent Residents: Applications must be complete by following dates:

- **March 1** for fall (August) enrollment
- **October 1** for spring (January) enrollment

International Students: The online application, application fee, test scores, transcripts, financial documents, and all required application materials need to be submitted by the following dates:

- **January 1** for fall (August) enrollment
- **August 1** for spring (January) enrollment
- **December 1** for summer (June) enrollment

B. Graduate School Application Fee.

Domestic Students—A \$65 application fee is required for all domestic students; *your application will not be processed without this fee.* The fee can be paid by credit card when completing the online application.

International Students—A \$75 application fee is required; *your application will not be processed without this fee.* The fee can be paid by credit card when completing the online application.

C. OFFICIAL transcripts.

You must upload into the online application a scanned copy (PDF preferred) of the official transcript(s) from each college or university where you received your bachelor's degree(s) and completed any post baccalaureate course work or degrees. Transcripts become part of your records at Kansas State University and cannot be returned. Please be aware that printouts from university student portals are not considered a copy of your official transcript.

If you are admitted, you will be required to submit an official transcript for GPA and degree conferral verification from the institution(s) where you received your degree(s) and completed any post-baccalaureate credits.

Students whose transcripts are not in English must furnish a translation by an appropriate authority. Failure to list any colleges or universities attended may result in dismissal from the university.

D. A Current Resume.

You must upload into the online application a professional resume that includes previous academic degrees, past and present employment, other professional activities and roles, and other pertinent information.

E. Professional History and Goal Statement.

You must upload this information into the online application. Each applicant for the doctoral program in adult learning and leadership must complete a typewritten, double-spaced Professional History and Goal Statement of no more than 10 pages. It will be used to provide background information about the applicant, determine the appropriateness of the applicant's experience and interests in relationship to the academic focus of doctoral program in adult learning and leadership, and assist in making major professor assignments.

The applicant should describe her/his contributions to and experience in the practice of adult learning and leadership or another field of educational practice as well as any contributions, which she/he has made to the scholarship of adult learning and leadership or another field of educational practice. In addition, the applicant should discuss how he/she foresees that the doctoral degree in adult learning and leadership will contribute to the attainments of her/his future professional goals and anticipated contributions to the field. If research topic is known, the applicant should include this information along with any preference for major professor.

F. Writing Sample.

You must upload this information into the online application. Select one of the following articles and prepare a typewritten, double-spaced, five-page essay which (1) summarizes the key points of the article, (2) analyzes the strengths and weaknesses of the research, (3) discusses if the author's conclusions are supported by the research, and (4) identifies the implications of the work for the field of adult learning and leadership.

In addition to reviewing the content of each applicant's response, the criteria used to evaluate the essay will cover (1) the thesis focus (originality and clarity); (2) the

organization of the essay and thought process; (3) supporting reasons (ideas and details); (4) appropriate APA style (<http://www.apa.org/>); (5) documentation of other sources included, (6) audience awareness; (7) sentence (sentence diction/syntax/tone/voice) and writing (grammar/spelling/usage/ punctuation) conventions; and (8) overall presentation. Select one of the following articles.

- Erickson, D.M. (2007). A developmental re-forming of the phases of meaning in transformational learning. *Adult Education Quarterly*, 58(1), 61-80.
- Kasworm, C. (2010). Adult learners in a research university: Negotiating undergraduate student identity. *Adult Education Quarterly*, 60(2), 143-160.
- Niewolny, K.L., & Wilson, A.L. (2009). What happened to the promise? A critical (re) orientation of two sociocultural learning traditions. *Adult Education Quarterly*, 60(1), 26- 45.
- Ponton, M.K., Derrick, M.G., & Carr, P.B. (2005). The relationship between resourcefulness and persistence in adult autonomous learning. *Adult Education Quarterly*, 55(2), 116-128.
- Zacharakis, J., & Flora, J. (2005). Riverside: A case study of social capital and cultural reproduction and their relationship to leadership development. *Adult Education Quarterly*, 55(4), 288-307.

G. Professional Recommendations.

Three letters of recommendation are needed from college or university educators and/or colleagues or supervisors who are qualified to address your professional skills and your potential for success in the graduate program. Enter the names and email addresses of the recommenders into the appropriate area in the online application.

H. English Language Proficiency.

To demonstrate competence in the English language, an official report of scores on the Test of English as a Foreign Language (TOEFL), International English Language Testing System - academic exam (IELTS) or Pearson Test of English (PTE) must be sent to Kansas State University for all applicants whose primary language is not English. Enter your scores in the online application and upload the report of your scores.

Learn more about English proficiency requirements at:

<http://www.k-state.edu/grad/admissions/application-process/international/>

INTERNATIONAL APPLICANTS

International applicants must meet the same academic standards for admission as those required of domestic students. When applying for admission, international applicants must provide an **Affidavit of Financial Support** and documentation of **English language proficiency**. Detailed information about these issues is provided at the following website:

<http://www.k-state.edu/grad/admissions/application-process/international/>

THE REVIEW PROCESS

These are the steps in the application and review process:

- First, the applicant completes the online graduate application. This includes paying the application fee and uploading all additional documentation that is required.
- Second, once the online application has been completed and all needed additional documentation has been provided, the graduate program to which the student is applying will review the application and make an admission recommendation to the Graduate School.
- Third, the Graduate School reviews the application and the recommendation from the department. The Graduate School then sends an official decision letter to the applicant.

For more information, contact:

Dr. Royce Ann Collins

785-532-5535

alearnlead@ksu.edu

Department of Educational Leadership

College of Education

363 Bluemont Hall

1100 Mid Campus Drive

Kansas State University

Manhattan, KS 66506-5312

785-532-5535

foxksu@k-state.edu

Non-degree Status. In some cases, a student may wish to take a course(s) prior to being admitted in a degree program. In these cases, a person must be admitted as a non-degree student. No more than nine credit hours earned as a non-degree student may be applied toward an advanced degree.

However, *successful completion of any hours taken as a non-degree student does not guarantee admission into the program.* Non-degree students are *not* eligible for financial assistance. A faculty advisor is *not* assigned to non-degree students.

Financial Aid. Questions about financial assistance should be directed to the Office of Student Financial Assistance, 104 Fairchild Hall, Manhattan, KS 66506, 785-532-6420, finaid@k-state.edu. For information regarding financial aid, you may go to www.k-state.edu/sfa.

Graduate Assistantships. A limited number of graduate assistantships are available in the College of Education. Go to www.coe.ksu.edu/grad/assist.html for detailed information and application procedures. It is helpful to talk with the appropriate department chair as early as possible to learn of assistantships available in the department.

Graduate Handbook. Once admitted, students should become familiar with the Graduate Handbook at <http://www.k-state.edu/grad/graduate-handbook/>. This handbook includes policies and procedures about advising, the program of study, enrollment, transfer credits, the final oral/written exam, required approval forms, and other aspects of the graduate program.

Major Professor and Supervisory Committee. Once admitted to the program, a major professor is assigned to each student. In consultation with the major professor, the student selects three additional graduate faculty members to serve on the supervisory committee. The student's supervisory committee must have at least one member from another field/discipline. The supervisory committee guides the student in the development of a program of study and in the formulation of research. Once the student successfully completes the preliminary examination and is admitted to candidacy, an additional faculty member is appointed by the Graduate School to chair the oral defense of the student's doctoral dissertation.

Program Requirements for the Ph.D. in Adult Learning and Leadership

90 credit hours

The Doctor of Philosophy (Ph.D.) in Adult Learning and Leadership requires a minimum of 90 post-baccalaureate, graduate credit hours. With the approval of the supervisory committee, up to 30 graduate hours earned as part of the Master's degree may be used to satisfy the degree requirements.

The program is designed to prepare scholars who are committed to a career with the responsibilities and requirements associated with college/university faculty membership and/or interest in the development of knowledge, theory, and research in other educational settings.

A. Required Academic Core Courses (15 hours)

(Students without a master's degree in adult learning and leadership must take these courses in addition to the 90 credit hours in the doctoral degree, as determined by the supervisory committee.)

EDACE	780	Introduction to Adult Learning and Leadership
EDACE	790	Characteristics of the Adult Learner
EDACE	818	Critical and Social Issues in Adult Learning
EDACE	830	Program Planning in Adult Learning and Leadership
EDCEP	816	Research Methods (or an equivalent research methods course)

B. Required 900-Level Doctoral Courses (15 hours minimum from the following list)

EDACE	960	Introduction to Doctoral Studies
EDACE	916	Foundations of Adult Learning and Leadership
EDACE	975	Scholarly Writing
EDACE	986	Conceptual and Theoretical Framework (<i>summer residency #1</i>)
EDACE	980	The Dissertation Process (<i>summer residency #2</i>)

Required Research Courses (15 hours minimum)

C.	EDCEP	817	Statistical Methods in Education
	EDCEP	917	Experimental Design in Educational Research
	EDLEA	838	Introduction to Qualitative Research Methods
	EDLEA	938	Advanced Data Analysis in Qualitative Research Methods
	EDLEA	948	Data Representation and Writing in Qualitative Research Methods
			(or other advanced quantitative/qualitative research courses.)

D. Elective Courses (Select electives appropriate to the area of emphasis that satisfy the minimum 90 credit hours for the program.)

EDACE prefix, additional quantitative/qualitative research courses or other disciplines at K-State Colleges.

E. Experiential and Individualized Courses (0-6 hours) (*applies to electives*)

EDACE	733	Practicum in Adult Learning and Leadership (1-6 hrs.)
EDACE	775	Readings in Adult Learning and Leadership (1-3 hrs)
EDACE	795	Problems in Adult Learning and Leadership (var.)
EDACE	991	Internship in Adult Learning and Leadership (var.)

F. Doctoral Research (12 hours minimum)

EDACE	999	Doctoral Research
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Program Requirements for the Ed.D. in Adult Learning and Leadership

90 credit hours

The Doctor of Education Degree (Ed.D.) in Adult Learning and Leadership requires a minimum of 90 post-baccalaureate graduate credit hours. With the approval of the supervisory committee, up to 30 graduate hours earned as part of the Master's degree may be used to satisfy the degree requirements.

The program is designed to prepare educators who are committed to a career with the responsibilities and requirements associated with excellence in educational practice.

A. Required Academic Core Course (15 hours)

(Students without a master's degree in adult education must take these courses in addition to the 90 credit hours in the doctoral degree, as determined by the supervisory committee.)

EDACE	780	Introduction to Adult Learning and Leadership
EDACE	790	Characteristics of the Adult Learner
EDACE	818	Critical and Social Issues in Adult Learning
EDACE	830	Program Planning in Adult Learning and Leadership
EDCEP	816	Research Methods (or an equivalent research methods course)

B. Required 900-Level Doctoral Courses (15 hours minimum from the following list)

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C. Research Courses (15 hours minimum)

EDCEP	817	Statistical Methods in Education
EDCEP	917	Experimental Design in Educational Research
EDLEA	838	Introduction to Qualitative Research Methods
EDLEA	938	Advanced Data Analysis in Qualitative Research Methods
EDLEA	948	Data Representation and Writing in Qualitative Research Methods (<i>or other advanced quantitative/qualitative research courses.</i>)

D. Elective Courses (Select electives appropriate to the area of emphasis that satisfy the minimum 90 credit hours for the program.)

EDACE prefix, additional quantitative/qualitative research courses or other disciplines at K-State and approved by the supervisory committee

E. Experiential and Individualized Courses (0-6 hours) (*applies to electives*)

EDACE	733	Practicum in Adult Learning and Leadership (1-6 hrs.)
EDACE	775	Readings in Adult Learning and Leadership (1-3 hrs)
EDACE	795	Problems in Adult Learning and Leadership (var.)

F. Clinical Experience (6 hours)

EDACE 991 Internship in Adult Learning and Leadership or equivalent

G. Doctoral Research (minimum of 12 hours)

EDACE 999 Doctoral Research

Faculty Members in Adult Learning and Leadership

Faculty Member	Research Interests
Dr. Royce Ann Collins Professor racollin@k-state.edu	Adult Learners in Higher Education, Teaching Adults, Teaching and Learning in Different Delivery Formats (online, intensive, accelerated), Program Assessment
Dr. Haijun Kang Associate Professor hjkang@k-state.edu	Educational Technology and Adult Learning, Distance and Online Education, Adult Education in Multicultural Contexts, International & Comparative Adult and Continuing Higher Education
Dr. Maja Stojanovic Assistant Professor majas@k-state.edu	Training and Development, Human Resource Development, Multilingualism and global citizenship, Critical literacies, Internationalization and intercultural literacy
Susan Yelich Biniecki Associate Professor susanyb@k-state.edu	International Adult Education, Continuing Professional Education, Informal Learning, Knowledge Construction