

Program Coordinating Committee

September 14, 2011

BH 341d, 1:30 - 3:00

NOTES

Program Representatives

Graduate Education	Paul Burden
Educational Leadership	Trudy Salsberry
Special Education	Ann Knackendoffel
Adult Education	Royce Collins
Counseling Education	Ken Hughey
Curriculum & Instruction	Gail Shroyer
Early Childhood Education	Mary DeLuccie

Unit Subcommittee Chairs

Conceptual Framework	Jeong-Hee Kim
Standard 1	Lotta Larson
Standard 2	Warren White
Standard 3	Sally Yahnke
Standard 4	
Standard 5	Judy Hughey
Standard 6	Todd Goodson
Technology	Cyndi Danner-Kuhn

Office of the Dean

Chair, Associate Dean	Debbie Mercer
Asst. Dean for Diversity	
Student Prof Services	David Allen
Director, Assessment	Warren White
Licensing Officer	
Graduate Student	

D. Mercer welcomed the faculty to the first PCC meeting of the 2011-2012 school year. Notes from April 13, 2011 were reviewed and approved. Even though PCC has not met, our subcommittees have been hard at work.

T. Salsberry reported that she has met with J. Kim. L. McKeeman and L. Curtis are working to update the Conceptual Framework. While working on the 2012 AACTE award, Best Practice Award for Professional Ethics and Moral Dispositions in Teacher Education, they discovered that the CF had a lot of descriptors to pull from. T. Salsberry also stated that J. Kim said if anyone would like to make a contribution please do. D. Mercer stated that the AACTE award is due October 7.

L. Larson is taking over Standard 1. D. Mercer said there is such a connection between Standard 1 and 2 so W. White and L. Larson are listed as co-chairs. In your packet there is a list of program contacts. If you see your name there then you are the expert working on the KSDE report at the state level. There may be some changes with NCATE/TEAC joining but we are forging ahead as we know it with Standard 2 as our target. W. White delivered Praxis data yesterday to all program content faculty. Janel Harder got us the data. Why are we doing this in the fall? In the past we distributed one year of data at the Teacher Ed Luncheon and we are a whole year behind. If we knew a student was having trouble we could have helped. KSU is on its way to being a Praxis computer-based test site. Hopefully by the end of this semester we will be. The SLO report is due October 1st. S. Yahnke stated she gets the Praxis data so late if one of her students is having trouble there is nothing she can do as they have already graduated. She said she encourages them to take the PLT and Content Test at the same time. If they take Block 1 in the spring or summer, they don't take the tests until the following fall.

W. White reported that F. Burrack is a member of the university assessment a campus committee. He would be a good source for information. He also reported the university will soon have an electronic data collection system. T. Salsberry thought that could be dangerous, as we may have to change everything. W. White said this electronic data collection system came from Colorado State. F. Burrack said he would send me the link today. We will have D. Mercer, G. Shroyer, L. Larson and M. Heinrich look at it. T. Salsberry asked if we can we just use ours? Do they have enough staff to help us get things aligned? D. Mercer said we will proceed with caution and it could save us money. T. Salsberry asked who is going to be running this? Colorado State will be providing the tech support. G. Shroyer said she is hoping it gets the SLOs off our back - if we can use it for that. Right now we use OEIE which is set up for NCATE and not SLOs. To do the SLOs we ask OEIE to pull out the parts and we write a separate report.

D. Mercer stated that F. Burrack said that the SLOs should be lined up with KSDE as one set of standards. T. Salsberry said their SLOs are based on program of study not the content areas. We cannot use the same measures if they are not licensure bound. D. Mercer said hopefully by the next meeting we will have more information from Fred and we can examine the system. J. Hughey said Ken Stafford would be a good contact person. He came from Denver and is very familiar with the system. D. Mercer said they talked about pulling out data and Fred said the system would be able to do that. The system has the capacity to put a tag on specific data so we can pull from that.

W. White said at the PCC meeting last Spring he was an advocate for a 1-7 rubric scale because they use them in special ed. T. Salsberry and R. Collins said they spent a lot of time on their rubrics. It is a legitimate technology question, is it easier to use a limited number of templates? With everyone having their own scale it is hard to compare data. We are on hold with Matt until we know more about this new system. T. Salsberry said retyping and reformatting is the most tedious. W. White said possibly Stephanie could help us with that. Next month we should be able to log in using our eid and we would be limited to just our section.

When she was doing Standard 1 for NCATE G. Shroyer said she used the descriptors for whatever was proficient so when she talked across programs and looked at the use of language proficiency she was able to say "we hope to have all candidates at basic" and gave the scale as to what was basic and what was proficient. M. DeLuccie said to tell her what we need from ECE. We could expand the portfolio range but it would triple or quadruple the points, at this point, there is no need to do this. D. Mercer said they meet in November so should know more.

D. Mercer and W. White have had a discussion about TEAC. The last two years it has been hard to generate an agenda. Our expenses related to the meeting, paying for substitute teachers and mileage outweighed the benefit. We talked about a different way for our schools partners to provide input. D. Mercer had a system at Ft. Hays where they looked at the unit data and the student teacher portfolio. We have cancelled the fall TEAC meeting and will have a meeting in the spring 2012. C. Danner-Kuhn stated that having been a part of the Ft. Hays system she felt like she knew what they were doing in other areas that she wasn't involved in. The point was made that Ft. Hays had 75 participants and K-State would be 200 or more. D. Mercer said it would be a good way, for example, to find out what counseling is doing with diversity.

TEAC membership would be our outside people, clinical instructors and school partners. It goes beyond our lens. S. Yahnke felt if we did that, we should meet with them before that. I think we should do something to welcome them rather than have them show up at 8:30 in BH 21 for a meeting with our faculty. G. Shroyer said we could meet with them in the morning and do the data in the afternoon. G. Shroyer said we have been doing that in elementary for years. If they walked in cold, then yes we would have to have a lot of upfront planning. For C&I it makes sense to do initial and advance programs.

W. White said this start up year will be our work year. The next year we will have data from the spring, a good discussion starting point. D. Mercer said there are a lot of details to work out but it will help us to work towards the target.

R. Woods is tracking ELL students in each building placement. We had always tracked free lunch and other demographics. She pulls the building based data from the KSDE website.

S. Yahnke said we know where our initial students are but not where our MS or PhD candidates are doing their field (practicum) experience. As for a grad program we probably need some guidelines in place. T. Salsberry said 99% of our students do their internship at their place of work. D. Allen said the administration needs to be involved. T. Salsberry asked if we could deposit it in this massive database. S. Yahnke will follow up with R. Woods to ensure that appropriate tracking is occurring.

D. Mercer said K. Staples has resigned from Standard 4 to focus on Science Ed and she is also a lead person for Diversity for Community.

J. Hughey reported on Standard 5. She has not seen the results from the faculty vitae updates from last year. Results of faculty aggregate. G. Shroyer said it is part of the OEIE report. Responses to open ended questions are provided, just a list, no names. It is really helpful in determining if the wording is confusing - if the response does not match the wording then we need to work on that. T. Salsberry said she is never sure if you want composite or by year. J. Hughey said we just want the past year's accomplishments and it just adds on. We have the past years archived.

C. Danner-Kuhn asked if the faculty survey could be left open longer. J. Hughey said OEIE wants the cut off so they can run the data and determine issues. Faculty had requested it open January when they are doing merit materials and close it around spring break.

T. Goodson commented on governance. The recent changes in CSPA will be documented in the next IR.

C. Danner-Kuhn said she ran into someone who has a filemaker pro database we can look at for documenting technology proficiencies. It is aligned to NET standards. T. Salsberry asked if we could put it in the university assessment system. C. Danner-Kuhn said it is self-report and needs a little tweaking for our use but will have the tech committee look at it. There are only 5 proficiencies in the NET standards and ours should be similar. C. Danner-Kuhn will bring the unit's technology proficiencies to PCC for final approval in November.

D. Mercer gave an update on NCTQ. We were presented with an open records request. We had to put a dollar amount for generation of the report and we turned in about \$1,000 and we were low. The university attorney said syllabi is property of K-State and if they want to see it they are welcome to come here and sit in a room but no digital copies will be sent. We have not heard back from them. We have been told that anyone who sent a bill has not been contacted. We are on hold as a university. They had contacted Pam Coleman at KSDE and she is not providing information at this time.

S. Yahnke asked if we get a bad grade what will we do to counteract the report? G. Shroyer said we have already been rated on the student teacher part and received a D. We have one of the top programs in the nation on our clinical experience. We know we do the things they are looking for. None of them had anything about the performance of our graduates.

D. Mercer stated Kate Walsh is an input not output researcher. Also she is using undergraduate students to study data so methodology is weak.

NOTE: Change the next PCC meeting to:

THURSDAY, NOVEMBER 10TH

BH 21

1:30 pm