

Faculty Affairs Committee
1 Sept 2011
341E BH / / 1:30 p.m.

Committee members present: Aaron Carlstrom, Christina Fanning, Tim Frey (chair), Jeong-Hee Kim

1. Call to Order
2. Review of "minutes" - Tim reminded the committee that minutes from April and May were minimal after the conclusion of the awards process. The final committee meeting questions were dealt with online via email.

3. Old business

- A. Updates subcommittee Awards -

2011 Excellence in Research/Creative Activities Award -- Update timeline for fall semester (Tim)

Tim reported the following timeline for the Research Award this fall. Time will work with Mary Hammel to get the on-line nomination forms updated and online. Tim will ask Pam Monroe to send out a call for nominations through faculty e-mail listserv. Christina will update the "elevator flyer" call for nominations to include "pull off tabs" with the nomination URL on them.

Sept 30 ~ Nominations for the Research Award will be due

Oct. 21 ~ Materials due from nominees

Nov. 1 ~ Decision on recipient due to Pam Monroe

Spring 2012 Awards - Graduate Teaching and Advising

Tim reminded the committee of the two awards to be given out in Spring 2012. Subcommittee chair nominations were sought. Tim asked Mary via e-mail to consider chairing Graduate Teaching. Aaron volunteered to chair the Advising Award. Both awards will follow the same schedule as in previous spring awards. However, nominations will not open until Oct. 1

- B. Safety Seminar(s) on-line? - Update from Christina - Student worker to look through videos of professional development seminars did not work out. Other ideas or student worker options? Christina will look into whether we can find a student worker to look through old videos and find professional development sessions that can be posted online. Another idea was to ask Catalyst staff and Dennis if student time there could also be devoted to this project.

4. New business - - Meeting time was discussed: Ann's new teaching schedule prevents her from attending at the 1:30 time. The committee agreed to consider meeting at 10:00 a.m. on the first Thursdays to accommodate that schedule change.

5. Adjournment - meeting adjourned at 2:10

Next meeting: Oct. 6, 2011 10:00 a.m.