

KANSAS STATE UNIVERSITY
COLLEGE OF EDUCATION
FACULTY AFFAIRS COMMITTEE

Minutes of Meeting - September 4, 2003

Members present - Chairperson, Dr. Frank Spikes; Dr. Bob Zabel; Dr. Gerry Bailey; and Dale Shipp.

Representatives need to be appointed from Elementary Education and the Graduate Student Association. Wes Pike is the undergraduate student representative. If the Grad Student Association is not in a position to name a committee member, the committee will try to locate a grad student who is willing to serve.

Meeting dates will be the first Thursday of each month except for January and probably May.

Responsibilities:

1. Select the Alumni Fellow

a. Several nominations have already been received. Dr. Spikes will send a notice to the COE faculty that we are accepting nominations and that the deadline has been extended to the next meeting of the Faculty Affairs Committee on October 2, 2003. He will also notify the nominees of the materials that need to be submitted to the committee to support the nomination.

b. The major item of business at the October meeting will be to look through the nominations that have been received

2. Select the recipients of the Excellence in Graduate Teaching Award and the Excellence in Advising Award.

a. The most recent recipient of each of those awards will serve as chairperson of the subcommittee selecting the new recipient.

b. Faculty Affairs Committee members will be assigned to the subcommittees at the October meeting.

c. Information sheets regarding these two awards will be sent to COE faculty members in order to solicit nominations. Persons can also self-nominate for either of these awards.

Next meeting on October 2, 2003.