

COE Academic Affairs Committee
Thursday, September 7, 2006

Members attending: Steve Harbstreit, Jann Wissman, Mike Perl, Kyle Johnson, Catherine Maderazo, Ken Hughey, Linda Thurston, Warren White, Diane Murphy, Teresa Miller.

The minutes of the previous meeting were approved.

The following business was conducted:

- **Proposed Course Changes from the Department of Elementary Education.** Warren White moved, Ken Hughey seconded that the proposal be approved. The motion was approved with these suggested minor changes: Rationale (p. 1) With changes in the state teaching licensure requirements, ~~this~~ these courses no longer needs to address the middle grades, only the elementary grades. Thus, the title and course descriptions ~~need to be~~ **have been** modified to show only the elementary level.
- **Proposed New Course: EDCEP 101: Healthy and Safe College Life**—Warren White moved/Ken Hughey seconded that the proposal be approved. Discussion followed regarding the use of the term healthy vs. healthful, needing the specification of online offering, specifying whether they desire UGE credit or not, whether this has been previously accepted by Human Ecology and if so, a letter or confirmation should be attached to the proposal, and more clarification needed on the rationale. The proposal was referred back to the department for modifications.
- **Proposed Undergraduate Course: DED 189/Introduction to the University Honors Program.** Warren White moved/Ken Hughey seconded that the motion be approved for discussion. Changes suggested were to add Dr. Stephen Keifer/Psychology Department on #4; change the title on the course description to match the Graduate School form (#3). The proposal was approved.
- **Proposed Changes in the PhD in Curriculum and Instruction:** Catherine Maderazo moved/Ken Hughey seconded that the proposal be approved. Discussion followed regarding these changes: Add a cover sheet to explain and a list of the previous program and the new program so the changes are clear. The proposal was approved.
- **Proposed Curriculum Change for MS in Counseling and Student Development/Program Area: College Student Personnel Work, Option/Advising:** Warren White moved/Ken Hughey seconded that the proposal be approved. Discussion followed regarding needing more rationale to clarify the desired changes, include a listing of the previous program beside the proposed program with changes, include an explanation regarding the number of hours. The proposal was referred back to the department for modifications.
- **Proposed change: PhD in Student Affairs in Higher Education:** Warren White moved/Ken Hughey seconded that the proposal be approved. Discussion followed regarding the number of research hours, the number of total hours, and how many seminar hours could be accepted by the Graduate School for a degree. A listing needs to be included showing the previous program beside the proposed

program with an explanation for the differences. Under the description (Doctor of philosophy in student affairs in higher education), **this line can be eliminated:** Students complete all core requirements and then select one specialization (either student development specialist or student affairs administration). The student's **committee** needs to be added to the second paragraph instead of just specifying the major professor. The proposal was referred back to the department for modifications.

- **Proposed department name change/Department of Counseling and Ed Psych and Special Education:** Ken Hughey moved/Diane Murphy seconded that the proposal be approved. Discussion followed regarding getting all the locations in the handbooks and directories changed. The motion was referred back to the department for modifications.
- **Sub-Committee Reports to Academic Affairs**—the proposed dates were accepted: TEAC/March, Academic Review Committee/February; Program Coordinating Committee/April.
- **Qualitative Aspects**—some issues have developed that need to be addressed this year. Mike Perl, Warren White, Catherine Maderazo, Ken Hughey, and Steve Harbstreit will meet and report back to us with a recommendation.

The meeting was adjourned.

Respectfully submitted,

Teresa Northern Miller, Secretary